

COMPREHENSIVE PURCHASING CONSORTIUM (CPC)  
CAROLINAS COUNCIL OF HOUSING, REDEVELOPMENT & CODES OFFICIALS, INC.

**Invitation To Bid**

**Notice To Prospective Bidders:** The CPC Committee of the Carolinas Council of Housing, Redevelopment and Codes Officials is now accepting bids for the following:

CPC-24-16/17-3A Entry doors	<b>Bid due 10:30 a.m., May 18, 2017</b>
CPC-24-16/17-3B Security Screen Products (Aluminum)	<b>Bid due 10:30 a.m., May 18, 2017</b>
CPC-24-16/17-3C Security Screen products (Steel)	<b>Bid due 10:30 a.m., May 18, 2017</b>

**RE-Bid Due to lack of multiple bids in April 2017**

CPC-24-16/17- 2D Replacement Windows (aluminum)	<b>Bid due 10:30 a.m., May 18, 2017</b>
CPC-24-16/17- 2F Replacement Windows (fiberglass)	<b>Bid due 10:30 a.m., May 18, 2017</b>
CPC-24-16/17- 2G Locksets	<b>Bid due 10:30 a.m., May 18, 2017</b>

**Each of the above is a separate bid and must be submitted as a complete package in a separated sealed bid submission. Each bid package will be opened and considered independent of other submissions. Please use black ink and do not staple documents.**

From the qualifying bids received, subscribing Public Housing Authorities and Indian Housing Agencies (PHA/IHAs) in the states of North Carolina and South Carolina may procure supplies and services necessary in the development, operation, and maintenance of low-income housing.

The CCHRCO CPC Committee produces bid solicitation packages, advertises in appropriate national and regional publications, sets bid openings and opens bids. Bid prices from all qualifying bids, as defined in the Rules of the CPC, are furnished to all subscribing CCHRCO members for voluntary use in procurement activities. Bid prices must be guaranteed for six months from bid date except appliances which must be guaranteed for 90 days. There is no guarantee to the bidders of any specific or minimum volume of business under the CPC Program. Ordering, billing, payment and administration relative to purchase orders issued by the PHA/IHA is handled through direct contact between the PHA/IHA and the suppliers without further CCHRCO involvement. Participation in the CPC Program is voluntary.

If you desire to bid, read the entire package and specifications carefully, complete and sign all documents as specified. Include all required bid submission items. Bids must be submitted on the Bid Summary Price Sheets provided in the package of bid documents. **Submission of bids on other than the required forms or altering of the Bid Summary Price Sheets may deem the bid non-responsive.**

The CPC Committee reserves the right to reject any and all bids and to waive informalities. The Committee further reserves the right to determine if bids meet the material terms and requirements of the specifications and to take action that the Committee determines is in the best interest of the CPC Program and its participating agencies.

**Bids must be received prior to 10:30 A.M. on May 18, 2017 at the following address: Note change in location**

**Nancy Walker, Executive Director**  
**Laurinburg Housing Authority**  
**P.O. Box 1437 (zip 28353)**  
**1300 Woodlawn Street (zip 28352)**  
**Laurinburg, North Carolina**  
**Telephone: 910-276-2582 Fax: 910-270-0100**

**Note: Vendors should allow adequate time due to the rural location and lack of reliable morning delivery on day of bid.**

At the posted time bids will be publicly opened and available for review immediately after the bid opening. **Bid Documents available in word format. Send request to: [nwalker@laurinburgha.org](mailto:nwalker@laurinburgha.org)**

**BID SUBMISSION REQUIREMENTS  
CHECK LIST FOR  
INSTALLED ITEMS**

Each Bidder is required to submit **one (1)** Bid Package in a sealed envelope. The envelope should be properly addressed and labeled with the bid item name and the CPC bid number. Bid prices must be guaranteed for six months from the date of the bid.

Each Bid Submission shall contain the following:

\_\_\_\_\_ A fully completed and signed Bid Proposal Form and Bidders Self Certification

\_\_\_\_\_ A signed Rules of the CPC

\_\_\_\_\_ A signed Vendor Code of Ethics

\_\_\_\_\_ A signed Non-Collusive Affidavit

\_\_\_\_\_ A fully completed and signed copy of Form HUD-5369A:  
Representations, Certifications, and Other Statements of Bidders

\_\_\_\_\_ Typed, Summary Price Sheet(s) on currently posted forms.

\_\_\_\_\_ List of Bid Items with test report numbers if required (test report numbers must correspond to the test reports included)

\_\_\_\_\_ Test Reports and Certifications if required by the specifications for the bid item (Mark each report and certification with the appropriate bid item number)

\_\_\_\_\_ The Manufacturer's descriptive literature marked for each item offered (used to determine conformity with specifications and must conform to the requirements of the CPC Terms and Conditions).

\_\_\_\_\_ Bonding Agent's letter with Power-of-Attorney attached.

All contracts issued under the CPC Bid program must comply with all HUD contracting requirements for Davis Bacon Wage Rate Compliance, Section 3 Requirements and the HUD General Conditions (HUD-53670)

**Vendors are reminded to complete the checklist and ensure that all documents required by the specifications for the item bidding are included. Failure to include any required item will deem the bid non-responsive. Use current forms posted on the website. Do not use documents from previous bid packages.**

NOTE: Bidders of installed items are required to list their General Contractors License for both North Carolina and South Carolina. License Numbers should be listed on the exterior of the sealed bid envelope and on the Bid Proposal and Bidders Self Certification Form. **FAILURE TO PROVIDE LICENSE INFORMATION WILL RESULT IN THE BID BEING DECLARED "NON-RESPONSIVE".** **Please use only black ink.** Other colors do not scan well for posting to the website and may result in documents that are difficult to read. Also, **PLEASE do not staple documents**

### Section 3 Requirements

All Section 3 covered contracts shall include the following clause (referred to as the Section 3 clause):

A. The work to be performed under this contract is subject to requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C 1701u (section3). The purpose of section 3 is ensure that employment and other economic opportunities generate by HUD assistance or HUD-assisted projects covered by section3, shall, to the greatest extent feasible, be directed to low, and very low- income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR Part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each, and the name and location of the person(s) taking applications for each of the positions, and the anticipated date the work shall begin.

D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon finding that the subcontractor is in violation of the regulations in 24 CFR Part 135. The contractor will not subcontract with any subcontractor where the contractor has notice of knowledge that the subcontractor has been found in violation of regulations in 24 CFR Part 135.

E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractors' obligations under 24 CFR part 135.

F. Noncompliance with HUD's regulations in 24 CFR Part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

G. With respect to work performed in connection with Section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (1) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

## **Notice**

### **Lead Based Paint Hazard Regulations**

**Date: 9/30/2010**

**To: All CPC Vendors**

**From: CPC Committee**

**All Housing Authorities are required to comply with regulations published in the April 22, 2008 Federal Register: Part II; Environmental Protection Agency; 40 CFR Part 745; Lead; Renovations, Repair and Painting Program; Lead Hazard Information Pamphlet; Notice of Availability; Final Rule as well as Regulations published by HUD.**

**In addition to those Federal Regulations, North Carolina Housing Authorities are required to comply with the North Carolina Administrative Code Chapter 10-A Subchapter 41-C – Occupational Health; Section .0900 – Lead-Based Paint Hazard Management Program for Renovation, Repair and Painting, issued in January of 2010.**

**All Contractors selected for a CPC installation contract will be required to comply with all applicable sections of the above referenced regulations and any other regulations that may be promulgated by Federal or State Government. Contractors will be asked to provide certification where required by HUD prior to the execution of any contract.**

## **Notice Permit Fees**

**Permitting fees: Note bidding does not include any local permitting fees. Because the CPC bids are for indefinite quantity items and the bids may be used by Housing Authorities in different cities and towns, permit fees cannot determine the cost to be included in the pricing of the bid.**